

CENTRAL COAST REGIONAL DISTRICT
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health
and Cross Cultural Reconciliation”*

REGULAR BOARD MEETING MINUTES – November 12, 2009

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O'Neill
	Electoral Area E	Director Christine Hyde
Staff:	Chief Administrative Officer	Joy MacKay
	Chief Financial Officer	Donna Mikkelsen
	Administrative Assistant	Cheryl Waugh
	Economic Development Officer	David Anderson
	Emergency Coordinator	Stephen Waugh

PART I - INTRODUCTION

1. Call to Order

Chair Lande called the meeting to order at 9:30 am.

2. Adoption of Agenda

09-11-01 M/S Directors O'Neill/Emery that the Agenda be adopted as presented.
CARRIED

(B) LOCAL GOVERNANCE MATTERS

(a) CCRD Strategic Planning – Progress Report

Staff presented a progress report on the CCRD Strategic Plan. Flowing from the planning session held at Tweedsmuir Lodge in May 2009, objectives, strategies and tactics associated with two of four broad goals were presented. In addition to the specifics associated with the goals of *Investment and Support for Public Infrastructure and Services*, and *Effective Planning and Implementation of Services*, staff reviewed the benefits of strategic planning, factors that make organizations successful, and the Regional District's Vision and Mission Statements. Directors offered comments and questions, as well as their appreciation for the work done by staff on the Plan. Presentation of details associated with Goals 3 and 4 of the Strategic Plan will be made at the December board meeting.

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

(a) Economic Development – Economic Development Officer Report – November 12, 2009

EDO Anderson presented his monthly report of progress on the CCRD Economic Development Operating Plan. This month's report includes updates on community leadership initiatives, BC Hydro's HARP Project, trail planning for the Bella Coola Valley, approval of funding for improvement of forest service roads near Ocean Falls, and continuing activities of Bella Coola Community Forest Ltd.

Directors wished to offer their appreciation for the recent Sustainability Workshop organized by BC Healthy Living Alliance Community Developer, Dayna Chapman.

09-11-02 M/S Directors O'Neill/Hyde:

WHEREAS the Central Coast Regional District's Economic Development Operating Plan suggests pursuing Community Leadership Programming;

THEREFORE BE IT RESOLVED we herewith extend our sincerest appreciation to Literacy Now, LIRN BC, Lip'hayc Learning Centre and BC Healthy Living Alliance for their programming initiatives.

CARRIED

Directors discussed the Bella Coola Resource Society's application to the Ministry of Forests and Range to convert PCFA K3K to a long-term Community Forest Agreement.

09-11-03 M/S Directors O'Neill/Emery:

WHEREAS Central Coast residents have worked diligently and invested heavily in pursuing Bella Coola Resource Society's Probationary Community Forest Agreement.

THEREFORE BE IT RESOLVED we herewith sincerely support the BCRS in their application for conversion of the Probationary Community Forest Agreement to a long term Community Forest Agreement with the same operating area.

CARRIED

Director O'Neill provided an update on the status of the Bella Coola Harbour Improvement Project. BCHA is awaiting permits relating to the proposed sewage disposal plan.

Directors were advised that the Bella Coola Valley Ridge Riders were successful in their application to the Recreation Infrastructure Program (RInC) for funding to complete improvements to the rodeo grounds facilities.

09-11-04 M/S Directors O'Neill/Emery that the Economic Report dated November 12, 2009 be received.

CARRIED

(B) LOCAL GOVERNANCE MATTERS

- (a) Airports – Bella Coola Airport Commission – Letter from Solicitor General regarding Airport Security during 2010 Olympic Games**
- (b) Airports – Bella Coola Airport Commission – Letter from Solicitor General regarding Airport Security during 2010 Olympic Games**

Correspondence was received from the Solicitor General in response to recent inquiries regarding the issue of security screening for air passengers traveling to Vancouver during the 2010 Olympic/Paralympic Games. Solicitor General Heed acknowledged the concerns expressed by the Regional District and encouraged continued communication with Deputy Minister David Morhart. The Administrator advised directors that a telephone meeting with the Deputy Ministry has now been scheduled for early December. In addition, correspondence received recently from Pacific Coastal Airlines confirms that the Airline will continue to service both the Bella Coola and Anahim Lake Airports during the *Olympic Secure Period*.

- (c) Airports – Bella Coola Airport Commission – October 21, 2009 Meeting Minutes**

Minutes were received from the October 21, 2009 meeting of the Bella Coola Airport Commission. Highlights included progress made over the summer on clearing the area to the east of the runway, plans for the Commission Secretary to attend a workshop on Safety Management Systems, and discussions relating to the possible inclusion of art display cases in the airport terminal building.

- (d) Airports – Bella Coola Airport Commission – 2009/10 Snow Removal Contract**

One bid was received in response to the Call for Tenders for snow removal at the Bella Coola Airport.

09-11-05 M/S Directors Hyde/O'Neill that the Contract for snow removal at the Bella Coola Airport for 2009/10 be awarded to Matthews Contracting pursuant to the recommendation of the Bella Coola Airport Commission.

CARRIED

RECESS

A recess was called for lunch at 12:20 pm.

RECONVENE

The meeting reconvened at 12:53 pm.

(IC) IN CAMERA MATTERS

09-11-06 M/S Directors O'Neill/Hyde that the meeting move in camera for consideration of labour, land and/or legal matters.

CARRIED

RECONVENE

The regular meeting reconvened at 1:20 pm.

(e) Centennial Pool – November 5, 2009 Centennial Pool Commission Meeting Minutes

Minutes were received from the November 5, 2009 Centennial Pool Commission meeting. Of particular concern is the damage recently sustained to the pool during the recent high water Event. The Administrator and Emergency Coordinator are investigating Disaster Financial Assistance through the Provincial Emergency Program, as well as other potential sources of funding for possible repairs.

(f) Emergency Planning – EPC Monthly Report – November 12, 2009

Emergency Coordinator Stephen Waugh was unable to present his monthly report due to Ferry Advisory Committee meeting commitments. The Administrator provided an overview of recent activities of the CCRD Emergency Program, including the recent high water/flood event in the Bella Coola Valley, and plans on the part of the Ministry of Transportation to undertake a bed load removal project at Thorsen Creek.

Information was provided regarding challenges that are being encountered as a result of the limited resources provided to the local Department of Fisheries and Oceans office. Lack of human and other resources has been identified as a significant hurdle in the inter-agency response to the serious threat presented by the bed load situation in Thorsen Creek.

09-11-07 M/S Directors O'Neill/Hyde that a letter be sent to the Department of Fisheries and Oceans Canada expressing concern regarding the allocation of human resources in the Central Coast Regional District.

CARRIED

(g) Grant in Aid – 2010 Grant-in-Aid Applications – Staff Report

Directors considered applications for Grants in Aid totaling \$18,885.00. Approximately \$9,800.00 is available for distribution to community organizations within the Regional District.

09-11-08 M/S Directors O'Neill/Emery that the following Grants in Aid be approved for 2010:

Organization	Purpose	Approved
Bella Coola Valley Festival of the Arts	To help organize the annual Festival of the Arts	\$360
Bella Coola Valley Learning Society	To cover costs of an ECE. Workshop and lunch for 30	\$600
Bella Coola Valley Arts Council	Ongoing programming (visual, musical, film arts; Arts & Crafts Fair; Community Calendar)	\$500
Bella Coola Valley Museum	Heat; site maintenance, telephone	\$1,800
Bella Coola Valley Ridge Riders Horse Club	To support an expanded celebration for 2010 – BCVRR 25 th Anniversary Rodeo	\$1,000
Central Coast Archives	Rent	\$1,200
Central Coast Chamber of Commerce	Power Point compatible P.A. system for Enterprise Ctr.	\$800
Central Coast Chamber of Commerce	Development & delivery of organic gardening workshop	\$750
Central Coast Chamber of Commerce	Materials/construction of raised beds for organic orchard	\$750
Discovery Coast Music Festival	Support production of 2010 Music Festival	\$1,500
Norwegian Heritage Society	Public liability insurance for Heritage House	\$500
Total		\$9,760.00

CARRIED

(h) Recreation – Bella Coola Recreation Commission – October 1, 2009 Meeting Minutes

Minutes were received from the October 1, 2009 meeting of the Bella Coola Recreation Commission. The Commission is working on next year's budget for Bella Coola Parks and Recreation. The Commission has requested that staff explore the possible merger of the Parks and Recreation budgets to reflect the previous merger of the Commissions themselves and to simplify the budgeting process for the two services.

(i) Recreation – Bella Coola Valley Recreation Facility Feasibility Study Request for Proposals

A Request for Proposals has recently been issued on behalf of the Bella Coola Parks and Recreation Commission to explore the feasibility of a multi-use recreation facility for the Bella Coola Valley. It is hoped the Feasibility Study will yield information as to what components the community would support, as well as the willingness and ability of the community to bear the costs of operating such a facility.

(j) Solid Waste Management – SWM Update

Volunteer Solid Waste Coordinator Joan Sawicki joined the meeting to update directors on progress of solid waste planning for the Bella Coola Valley. City of Burnaby Recycling Programs Manager Jim Thompson recently attended in the Valley to assist staff with a development plan for the Thorsen Creek Landfill Site. A review of recyclable materials collection, possible equipment purchases and site planning were addressed, along with details for the upcoming solid waste disposal contract. Directors were advised that a front-loading garbage compacting truck, in good condition and with very low mileage, would soon become available for purchase from the City of Burnaby. It is expected the replacement of the aging compactor presently used at the Landfill would dramatically reduce operating and maintenance costs associated with compacting the daily refuse.

09-11-09 M/S Directors O'Neill/Hyde that staff be authorized to purchase a surplus front-loading compactor garbage truck for \$8,000 from the City of Burnaby and that a letter be sent to the City of Burnaby expressing the Regional District's sincere appreciation for the substantial and ongoing support by the City of Burnaby, in furthering the development of the CCRD's solid waste and recycling program.

CARRIED

(k) Solid Waste Management – Request for Proposals – 2010 Thorsen Creek Landfill Contract

Directors review a Request for Proposals for the Thorsen Creek Landfill waste and recycling operations. Proposals will be accepted until 4:00 pm, Friday, November 27, 2009.

09-11-10 M/S Directors O'Neill/Hyde that Local Governance items **B(a)-(g)** and **B(i)-(k)** be received.

CARRIED

PART III– PUBLIC CONSULTATION

There were no delegations.

PART IV– GENERAL BUSINESS

(C) ADOPTION OF MINUTES

(a) October 8, 2009 Regular Meeting

09-11-11 M/S Directors Hyde/O’Neill that the minutes from the regular meeting held on October 8, 2009 be approved as presented.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) Bella Coola Valley Museum – Request for Letter of Support

A letter was received from the Bella Coola Valley Museum Society, requesting a letter of support from the Regional District. The Museum Society plans to pursue funding from government and other agencies for various projects including building preservation and exhibit upgrades.

09-11-12 M/S Directors Hyde/Emery that a letter of support be written for the Bella Coola Valley Museum Society, in support of that organization’s efforts to access funding for 2010 Museum programs.

CARRIED

(b) Bella Coola Valley Museum – Request for Consideration of Establishment of Heritage Function

Directors considered material provided by the Bella Coola Museum Society regarding the Canadian Register of Historic Places. In order to be eligible for listing on the Canadian Register of Historic Places, the local government must first establish a Heritage Service. In light of the Regional District strategic planning process now underway, directors agreed that the question of whether to consider establishing a Heritage service should be deferred until next year.

(c) Central Coast Health and Wellbeing Charter – September 22, 2009 Meeting Minutes

Minutes were received from the September 22, 2009 Central Coast Health and Wellbeing Charter meeting. The Charter Management Committee is planning to hold a planning/goal setting session in early November.

(d) Coast Sustainability Trust II – 2009 Third Quarter Report

The 2009 Third Quarter Report was received from Coast Sustainability Trust II Trustee Eric van Soeren. Looking ahead, Trustee van Soeren expects the new Ecosystem Based

Management Adaptive Management sub-trust and the new Landscape Reserve Planning sub-trust will become operational later this year.

(e) Hagensborg Water District – Water System Upgrade Treatment Options – Final Report

The Final Report on water system upgrade/treatment options for the Hagensborg Waterworks District (HWD) was received from consultants David Nairne & Associates. A letter of thanks for the Regional District's role in accessing funding for the Study was received from HWD. HWD continues to work toward identifying funding to move forward with the recommended upgrades and plans to present an Action Plan at a community meeting in February 2010.

(f) Hagensborg Water District – Letter from Ministry of Transportation and Infrastructure re: Snootli Creek Road

Email correspondence was received from Ministry of Transportation and Infrastructure West Chilcotin Area Manager Leanna Ilnicki, regarding the status of Snootli Creek Road. Directors confirmed they would not support a change in ownership of the road until the long-term structure of the Hagensborg water supply and distribution system is confirmed.

09-11-13 M/S Directors O'Neill/Hyde that General Correspondence items **D(b)-(f)** be received.

CARRIED

(E) GENERAL REPORTS

(a) Chair's Report

Chair Lande provided his report on a meeting with Skeena-Bulkley Valley MP Nathan Cullen. Discussions included the issue of airport security during the 2010 Olympics, Building Canada (EMBC) flood mitigation funding, and the Regional District's pursuit of the former Bella Coola RCMP detachment building.

(b) VIRL Report

Director Emery reported on Vancouver Island Regional Library business. VIRL plans to move forward with capital upgrade plans next year. The Regional District has confirmed its desire to see upgrades to the Bella Coola Branch, and has requested more specific information as to what improvements are being contemplated.

(c) Administration Report – November, 2009

The Administration Report provides information and updates on the month's administrative matters. This month's Report includes updates on the Olympic airport security issue, Bella

Coola Fire Department, the Centennial Pool and refuse disposal. Efforts are underway to remove the large volume of scrap metal from the Thorsen Creek Landfill site.

Information was provided on an invitation from the City of Richmond to attend an Olympic showcase opportunity. Bella Coola Valley Tourism has expressed an interest in attending the show and is currently exploring funding opportunities to do so.

09-11-14 M/S Directors O'Neill/Hyde that the Central Coast Regional District support the efforts of the Bella Coola Valley Tourism Association to attend the BC Street showcase opportunity in Richmond during the 2010 Olympic Games.

CARRIED

09-11-15 M/S Directors O'Neill/Hyde that the Chair's, VIRL and Administration Reports be received.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – October 2009

09-11-16 M/S Directors O'Neill/Emery that the payments of expenditures in the amount of SEVENTY-THREE THOUSAND, EIGHT HUNDRED AND THREE DOLLARS AND FIVE CENTS (\$73,803.05) as represented by cheques #013778 to #013797 for the month of October and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2009, be approved and ratified.

CARRIED

(G) REFERRALS FROM OTHER AGENCIES

(a) ILMB Land File No. 5406548 – Application by Bella Coola Heli-Sports Inc. for a License of Occupation for Crown Land in the Vicinity of South Bentinck Arm for Purposes of Fuel Storage

Directors considered an application by Bella Coola Heli-Sports Inc. for a License of Occupation for Crown Land in the vicinity of South Bentinck for purposes of fuel storage.

(b) ILMB Land File No. 5406548 – Correspondence from Front Counter BC

Correspondence was received from Front Counter BC regarding the application by Bella Coola Heli-Sports Inc. for a License of Occupation for Crown Land in the Vicinity of South Bentinck Arm for Purposes of Fuel Storage. The Ministry of Environment has suggested that a better site for the fuel storage might be the old Taleomy airstrip.

09-11-17 M/S Directors O'Neill/Hyde that the Integrated Land Management Bureau be advised that the interests of the Central Coast Regional District are unaffected respecting ILMB Land File No. 5406548 – Application by Bella Coola Heli-Sports Inc. for a License of Occupation for Crown Land in the Vicinity of South Bentinck Arm for Purposes of Fuel Storage.

CARRIED

(c) ILMB Land File No. 1413389 – Application by Nuxalk Indian Band for a License of Occupation for Unsurveyed Crown Foreshore in the Vicinity of North Bentinck Arm for Purposes of Heli-Drop Sites and Log Handling

09-11-18 M/S Directors O'Neill/Hyde that the Integrated Land Management Bureau be advised that Central Coast Regional District supports the application by Nuxalk Indian Band (ILMB Land File No. 1413389) for a License of Occupation for Unsurveyed Crown Foreshore in the Vicinity of North Bentinck Arm for Purposes of Heli-Drop Sites and Log Handling, subject to condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

CARRIED

(H) BYLAWS AND POLICIES

(a) Cost Recovery from Economic Development

Directors reviewed a report prepared by the Administrator regarding the question of cost recovery from community groups and organizations for provision of assistance/support for grant writing/funding proposal development from the CCRD's Economic Development function. Research has revealed that such an effort to recover costs for the Economic Development function would likely be unsuccessful and attempt to recover costs in this manner not be pursued at this time.

09-11-19 M/S Directors O'Neill/Hyde that the Administrator's Report and recommendation on Economic Development Cost Recovery dated November 11, 2009 be approved.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Director O'Neill inquired as to whether a response has been received from the BC Utilities Commission regarding differential hydro rates within the Regional District. The Administrator advised that no response has been received from the BC Utilities Commission to date.

(J) MATTERS BROUGHT OUT OF CAMERA

No matters were released from the in camera session.

(K) ADJOURNMENT

There being no further business, the meeting was adjourned at 3:55 pm.

Chair

Administrator